

**Minutes of the regular scheduled meeting of the Mid-Michigan Aquatic Recreational Authority held Monday, February 13, 2023 at 5:15 p.m. at Isabella County Commission on Aging, Mt. Pleasant, Isabella County, MI**

Meeting was called to order by John Zang at 5:46 p.m.

Members present: Allison Chiodini, Lisa Diaz Sytsema, Stan Shingles, John Zang.

Members absent: Mark Stansberry, Judy Wagley, Mike Huenemann

Others present: None

**Approval of Agenda**

Lisa Diaz Sytsema made a motion supported by Stan Shingles to approve the agenda.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

**Public input on agenda items**

None

**Approval of Meeting Minutes from the January 4, 2023 MMARA Board Meeting**

Lisa Diaz Sytsema made a motion supported by Stan Shingles to approve the Meeting Minutes from the January 4, 2023 MMARA Board Meeting.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

**Public input on agenda items**

None

**New Business**

**FINANCIAL UPDATES**

Lisa Diaz Sytsema provided updates on and reviewed 2022 year-end financial report, items paid in the previous monty, as well as current accounts payable due needing approval. Current due invoices in the amount of \$3,617.50 due to Varum Attorneys at Law for legal consulting services, and \$652.00 due to Selective Insurance for the annual renewal of our liability insurance. Lisa Diaz Sytsema and John Zang provided updates on final draft/revisions to Financial Policies for approval: Investment Policy, ACH Policy, and Credit Card Policy.

Allison Chiodini made a motion supported Stan Shingles to approve the processing of February payments on current due invoices to Varum Attorneys at Law and Selective Insurance.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

Lisa Diaz Sytsema made a motion supported Allison Chiodini to approve the unaudited 2022 year-end financial statements.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

Lisa Diaz Sytsema made a motion supported Allison Chiodini to request respective bodies (City of Mt. Pleasant, Union Township & Mt. Pleasant Public Schools) waive the annual audit requirements for 2022.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

Lisa Diaz Sytsema made a motion supported Allison Chiodini to approve the Investment Policy.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

Stan Shingles made a motion supported Lisa Diaz Sytsema to approve the ACH Policy.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

Lisa Diaz Sytsema made a motion supported Stan Shingles to approve the Credit Card Policy.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

## **Old Business**

### **MILLAGE / ELECTION UPDATE / PROJECT TIMELINE**

John Zang provided an update in the election timing. John communicated with Minde Lux, Isabella County Clerk regarding us not being on the May 2023 School Board Election and needing to push out to the next scheduled statewide election. Minde was not able to confirm the next statewide election date for the Democratic Presidential Primary election at this time. Minde directed us to have legal documents drafted to make the formal written request of when we want to be on the ballot and submit them to her.

John Zang provided an update on the recent meeting with the three respective bodies (City of Mt. Pleasant, Union Township & Mt. Pleasant Public Schools) to update them on the election timing and needing to make the request to modify the three-year sunset clause within the Articles of Incorporation due to the election pushing out to 2024. The meeting went well, and the municipal leaders feel that this update and request will be well received and approved by their formal boards.

MMARA will make a formal presentation at upcoming Mt. Pleasant City Commission and Union Township Board of Trustees meetings in March.

### **NEXT STEPS FOR 2023**

Lisa Diaz Sytsema discussed the plan for forming and dividing into five primary committees: Facility, Communications/Campaign, Fundraising, Finance/Legal, and MMARA Governance, and outlined the primary tasks and goals of each committee. Lisa Diaz Sytsema volunteered to chair the Communications/Campaign committee. Allison Chiodini volunteered to chair the Facility committee, along with John Zang as a co-chair. Mark Stansberry was nominated to chair the Fundraising committee. Stan Shingles was nominated and accepted being the chair of the Finance/Legal Committee. Judy Wagley was nominated to chair the MMARA Governance committee.

Each committee will have at least one MMARA board member, and board members can be active in multiple committees. Additionally, board members will also work to recruit community members with needed skillsets as board ambassadors to join these committees for additional professional input and assistance in carrying out the tasks and goals. Some names of potential board ambassador appointees, based on feedback from community members already engaged: Kathy Backus, Jim Wojcik, Kayla Slezak, Eric Beckman, Darren Masselink, Jerel Konwinski, Amanda Schafer, Nancy Ridley, Sheila Murphy, and Tom Olver. Lisa Diaz Sytsema also noted that Judy Wagley (absent) had mentioned having a few interested contacts to invite to be ambassadors, but we do not yet have those names.

We will dedicate our upcoming March meeting to onboarding and engage the ambassadors to bring them up to speed on everything we have done so far and how we got where we currently are, and our timeline for where we need to be in the next year. Lisa Diaz Sytsema will draft up an email template for sending out these invitations and send out to everyone.

### **Announcements on Authority related issues and concerns**

None

The next regularly scheduled meeting will now be on ~~Wednesday, March 15, 2023 at 5:15 p.m.~~ – **RESCHEDULED TO MONDAY, MARCH 13, 2023 at 5:30 p.m.** - will be conducted in person at Isabella County Commission on Aging, Mt Pleasant, Isabella County, MI.

### **Adjournment**

Motion by Allison Chiodini and supported by Lisa Diaz Sytsema to adjourn the meeting.

Ayes: Chiodini, Diaz Sytsema, Shingles, Zang

Nays: None

Absent: Stansberry, Wagley, Huenemann

Motion carried

Meeting adjourned at 7:04 p.m.

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Allison Chiodini, Secretary