

Minutes of the regularly scheduled monthly meeting of the Mid-Michigan Aquatic Recreational Authority held Monday, February 14, 2022 at 8:30 a.m. at Union Township Hall, Mt. Pleasant, Isabella County, MI

Meeting was called to order by John Zang at 8:39 a.m.

Members present: Allison Chiodini, Lisa Diaz Sytsema, Stan Shingles, Judy Wagley, John Zang.

Members absent: None

Others present: Mark Stuhldreher, Union Township Manager

Approval of Agenda

Lisa Diaz Sytsema made a motion supported by Judy Wagley to approve the agenda as presented.

Ayes: Chiodini, Diaz Sytsema, Shingles, Wagley, Zang

Nays: None

Absent: None

Motion carried unanimously

Public input on agenda items

None

Approval of the meeting minutes from the December 13, 2021 MMARA Board Meeting

Stan Shingles made a motion supported by Lisa Diaz Sytsema to approve the meeting minutes as presented.

Ayes: Chiodini, Diaz Sytsema, Shingles, Wagley, Zang

Nays: None

Absent: None

Motion carried unanimously

Old Business

FEASIBILITY STUDY & TIMELINE UPDATE

Lisa Diaz Sytsema provided an update that we are still waiting on the final draft of the updated Feasibility Study, Timeline and Cost Model from Stu Isaac with the Isaac Sports Group, which we should have before the end of the month. Discussion included timeline being based on a target election date of May 2, 2023, with a 10-month pre-election timeline of tasks, so we are still ahead of schedule as far as that goes. Updated issuance of feasibility to incorporate minor adjustments and tweaks based on input from recent review call with John and Lisa. Update will include minor changes to programming scope and estimated facility costs. Updates include: addition of workout / multi-function / break-out / dry meeting space; addition of dry storage space, small office space, enlarged lobby space based on recent demands for accommodating social distancing. Overall added programming added approximately 2,300 square feet to proposed facility. Right now draft issuance of updated feasibility study shows bottom line cost projections in 2022 dollars at a range of \$17,279,335 - \$18,726,391. Total

project timeline from today to opening of facility is projected at 3.5 – 5 years depending on the project delivery method selected along with other factors. Once finalized draft of Feasibility Study Update is completed by Isaac Sports Group, Lisa will send out to board for a quick preliminary review and comment. Discussion included requesting updates from Isaac Sports Group on projected operational costs and budgets to help with our efforts and strategic planning for fundraising and millage projections and allocations.

Stan Shingles brought up discussion on and made recommendation for our Board to visit comparable facilities to help assess design models, budgets, lessons learned, fundraising models, etc. Holland Aquatic Center and meeting with Holland Recreation Authority might be a good place to start. Lisa will reach out to Stu for other recommendations possibly on the Southwest side of the state.

Stan Shingles also made recommendation to invite Darren Masselink (CMU University Recreation U-Swim Director, and former Director of Holland Aquatic Center) for a Q&A forum to answer any questions we may have that he may have insight. Stan to contact Darren Masselink to schedule a Zoom call for Feb 23, 2022 at 8:30 am for any that are available to attend.

AT LARGE BOARD MEMBERS

Lisa Diaz Sytsema made a motion supported by Allison Chiodini to formally appoint Mark Stansberry as an At Large Board Member, for a three year term, effective February 14, 2022.

Ayes: Chiodini, Diaz Sytsema, Shingles, Wagley, Zang

Nays: None

Absent: None

Motion carried unanimously

Stan Shingles made a motion supported by Judy Wagley to formally appoint Michael Huenemann as an At Large Board Member, for a three year term, effective February 14, 2022.

Ayes: Chiodini, Diaz Sytsema, Shingles, Wagley, Zang

Nays: None

Absent: None

Motion carried unanimously

MEDIA / PRESS / WEBSITE

Lisa Diaz Sytsema provided an update that she had recruited Kathy Backus and Jim Wojcik as partners to work with us on our communications, media, press and website strategic planning. Lisa to set up a meeting with Kathy and Jim, along with herself, Judy and Nolan Kamoo to start putting together a strategic communication plan.

INSURANCE

Allison Chiodini provided an update on Insurance: The Insurance company that was referred to us by Mark Stuhldreher with Union Township has found an Insurance provider that will work with us on a Directors and Officers liability insurance policy. Applications have been submitted, and just waiting on policy quote.

2022 MEETING SCHEDULE

With the addition of two new board members, it will be necessary to find a new recurring meeting schedule that will work with everyone's availability. A few possible March meeting dates and times were identified, with the direction to send out a survey to all board members (including two new members Mark Stansberry and Mike Huenemann) to find the best date and time for our March meeting. Determining the recurring meeting schedule for the remainder of 2022 will be discussed at the next meeting.

POST MEETING UPDATE: After surveying board members, a March meeting date of 3/23/2022 was decided upon for the next meeting, to be held at Union Township Hall at 5:00pm.

New business

EXCESS BENEFITS

John Zang brought up the discussion of Excess Benefits, as this came up recently on the D&O Insurance Application, inquiring if we annually audit excess benefits.

John read legal statute on definition of Excess Benefits, and opened discussion on review of 2021 expenditures (with regard to Excess Benefits). The only expenditures in 2021 were to Isaac Sports Group. Each board member confirmed that there were NO Excess Benefits by any member of the board for any business conducted and expenditures paid.

Announcements on Authority related issues and concerns

None

Next scheduled meeting on Wednesday, March 23, 2022 at 5:00 p.m. will be conducted in person at Union Township Hall, Mt Pleasant, Isabella County, MI.

Adjournment

Motion by Lisa Diaz Sytsema and supported by Stan Shingles to adjourn the meeting.

Ayes: Chiodini, Shingles, Diaz Sytsema, Zang

Nays: None

Absent: None

Motion Unanimously Carried

Meeting adjourned at 9:52 a.m.

Allison Chiodini, Secretary